



Chairman of the Council
Cllr Baker

Clerk to the Council
Mr C Furnival

www.lilleshallpc.org.uk

27th April 2021

To all Members, Lilleshall Parish Council
Copied to others for information

Dear Colleagues

You are hereby summoned to attend the next Annual General Meeting of Lilleshall Parish Council for the municipal year 2021/22 on the 4th May 2021 at 6pm to be held over Zoom conferencing.

Yours

Clerk to the Council

Due to the circumstances of the Coronavirus pandemic, this meeting will take place over video conferencing, provisions for this type of meeting were set out by the Secretary of State on the 4th April 2020. Members of the public are welcome to be part of this meeting and should contact the Clerk of the Council to organise arrangements to be part of this meeting.

AGENDA

1. Apologies and declarations of Interest

To receive apologies and record any non-pecuniary declarations of interest in matters relating to the business to be contacted on this agenda.

2. Chairman's Announcements

To receive an oral report of the Chairman for the municipal year 2020/21

3. Election of Chairman

To elect a Chairman to serve the municipal year 2021/22

4. Chairman's Declaration of Acceptance of Office

The Chairman will be required to read out the declaration and agree to sign at an appropriate time.

5. Election of Vice Chairman

To elect a Vice Chairman to serve the municipal year 2021/22

6. Vice Chairman's Declaration of Acceptance of Office

The Vice Chairman will be required to read out the declaration and agree to sign at an appropriate time.

7. Minutes of the AGM held 13th May 2019

Copies have been distributed to members of the Council and will be displayed on the website.

8. Matters arising, for information, from the 13th May 2019 AGM Minutes not otherwise on the agenda

9. Confirmation of meeting dates and arrangements for 2021/22

Members to adopt a calendar of meetings for the municipal year 2021/22

10. Confirmation of Policies & Procedures

Members to confirm the adoption of the following new or revised policies;

- a) Financial Regulations
- b) Standing Orders
- c) Members Code of Conduct

11. Confirmation of Bankers, Auditors and cheque signatories

Members to consider the current arrangements and any recommendations as listed by the Clerk/RFO;

- a) Remain with the current bankers Lloyds for the municipal year 2021/22
- b) Remain with the auditor DM Accounting for the municipal year 2021/22
- c) Remain with current cheque signatories; Cllrs Baker, Taylor, Shaw, Millard

12. Annual Subscriptions

Members to consider approval of the following subscriptions;

- a) Shropshire Association of Local Councils
- b) Scribe Accounts

13. Representatives on Outside Bodies

Members to appoint representatives to the outside bodies as follows;

- a) Memorial Hall Management Committee
- b) Bus Users Group
- c) Shropshire Association of Local Councils
- d) Rural Forum
- e) Parish Charter
- f) Lilleshall Village Tennis Club
- g) Lilleshall Allotments Society
- h) Newport Regeneration Partnership



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To all Members, Lilleshall Parish Council
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Dear Colleagues

You are hereby summoned to attend the next Full Council of Lilleshall Parish Council for the municipal year 2021/22 on the 4th May 2021 to immediately follow the AGM at 6pm and be held over Zoom conferencing.

Yours

Clerk to the Council

Due to the circumstances of the Coronavirus pandemic, this meeting will take place over video conferencing, provisions for this type of meeting were set out by the Secretary of State on the 4th April 2020. Members of the public are welcome to be part of this meeting and should contact the Clerk of the Council to organise arrangements to be part of this meeting.

AGENDA

14. Apologies and declarations of Interest

To receive apologies and record any non-pecuniary declarations of interest in matters relating to the business to be contacted on this agenda.

15. Public Session

The Chairman of the Parish Council will open the meeting and allow 15 minutes for members of the public to ask questions to the Council.

16. Minutes of the Full Council meeting held 6th April 2021

To approve the minutes of the last meeting as a true record

17. Matters arising, for information, from the 6th April 2021

To receive information on actions taken arising from the last meeting

18. Financial Reports

- a) To approve the latest reconciliation of banking accounts
- b) To approve payments to be made
- c) To consider any grant applications

19. Planning

To consider any applications and to note those refused/approved since last meeting

20. Correspondence

Items received for information, action, consultation or decision.

21. Chairman's Report

To receive any reports or updates from the Chairman regarding matters to the Parish Council otherwise not included on the agenda.

22. Clerks Reports

To receive any reports or updates from the Clerk otherwise not included on the agenda, for information only and to be taken forward to next meeting where appropriate

23. Reports from Outside Bodies

To receive any reports from members present at recent meetings or activities of outside bodies of the Parish Council.

24. Reports from Parish Councillors and Ward Member present

To receive an update from Parish Councillors and Ward Member present at the meeting.