



**Minutes of Full Council meeting of
Lilleshall Parish Council held on 1st December 2020 at 7:00pm held via Zoom
video conferencing**

Members present: Cllr Baker (Chairman)
Cllr Cornes
Cllr Millard
Cllr Parker
Cllr Shaw
Cllr Taylor

In attendance: Cllr Eade (TWC Ward Member)
Mr Furnival (Locum Clerk)
N Mewis (Census Engagement Manager ONS)

19/196 Public session

No members of the public were in attendance.

19/197 Presentation by ONS Census Engagement Manager

Nicola Mewis, from the Office for National Statistics (ONS) gave a presentation to members to explain the process for the census that will be taken in 2021. The emphasis will be mainly online based initially and there will be a national campaign to encourage everyone to respond. Nicola asked the Parish Council if they could support the engagement with the census by communicating how to participate with the public and identify any communication barriers within our Parish and report these back to the ONS with suggestions of how we could support this locally.

19/198 Apologies and declarations of Interest

Apologies Cllr Challinor Personal commitments

19/199 Minutes of the Full Council meeting held 2nd November 2020

It was proposed by Cllr Taylor and seconded by Cllr Parker, all were in favour thus **RESOLVED that the minutes of the meeting held on 2nd November 2020 be signed as a true record.**

19/200 Matters arising, for information, from the 2nd November 2020

Cllrs Baker and Shaw to give details of two members of the public to the Clerk for nomination towards attending a social gathering for Covid-19 community heroes, hosted by the Lord-Lieutenant of Shropshire.

TWC/2020/0358 & 356 will now be considered by Telford & Wrekin Councils Planning Committee and it was agreed that Cllr Shaw would represent the Parish Council at any such Committee meeting.

19/201 Financial Reports

- a) The following summary of account statements from 1st October 2020 to 29th October were noted, a reconciliation of the accounts for this date period was reviewed and signed by Cllrs Parker and Baker:

Treasurers Account 1 st October 2020	61,212.28	
Bus Bank Instant 1 st October 2020	53,618.80	
Debits Memorial Hall Room Hire BT Group	2200.00 59.99	
Credits Allotment fees Bank Interest	212.56 0.44	
Balance as at 29th October 2020		£112,784.09

- b) The following payment list and accompanying invoices/receipts were reviewed and it was proposed by Cllr Parker and seconded by Cllr Baker, **thus RESOLVED to approve the following payments to be made;**

Details	Bank ref	Statutes	Account
Grounds maintenance 01/11/2020 to 30/11/2020	GM794541	LGA 1972 s214	568.80
Scribe accounts package	INV-1353	LGA 1972 s111	561.60
Staff salary for November 20	SALARY/NOV	LGA 1972 s112	564.60
PAYE Tax for November 20	475/SB25455	LGA 1972 s112	141.00
Poppy Appeal donation	000378	LGA 1972 s137	25.00
		TOTAL	1,861.00

- c) Members considered a grant application received from the Lilleshall Tennis Club in the sum of 660.00 towards the general running costs of maintaining the building during what has been an unprecedented time for all. The club have had a loss of income due to the Covid-19 pandemic and other losses due to coaches finding employment elsewhere. After much discussion it was proposed by Cllr Taylor and seconded by Cllr Shaw that the Parish Council partially award the grant in the sum of 360.00, all were in favour thus **RESOLVED to approve the grant request to the sum of 360.00**. Cllr Eade kindly offered to award from his Pride Fund in the sum of 300.00 and would make the arrangements with the Tennis Club to do this.

19/202 Planning

Application reference	Location of application	Description of proposal
TWC/2020/1016	8 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EZ	Erection of a first floor side, first floor rear extension and ground floor rear extension, new porch, 3no roof lights and a log store to garage, new garden room and 1.65m gates
Parish Council response: No objections.		

Cllr Cornes noted that the appeal for Oak Barnes had been refused and that the buildings still remain in situ. The Clerk will investigate the timescale for removal of the buildings.

19/203 Chairman's Report

- It was noted that re-tarmacking of pot holes has been underway in and around the Parish recently.
- Conifers in graveyard have been reported to Idverde for cutting away from the path.

- Christmas lights at Church have been installed to the yew tree and turned on.
- A meeting has been held between representatives of the Parish Council, Cllr Eade and Western Power to find a more suitable solution to the new substation along Limekiln Lane. Western Power are to report back on options discussed which could see the plastic green container replaced with brick, which would be more sympathetic to local house design.

19/204 Clerks Reports

- Residents have been in contact recently to raise concerns with dog fouling. Clerk has requested equipment from Telford & Wrekin to conduct "dog warden" surveys around the Parish to tackle the issue.
- An interim report has been received by PKF, the external auditors. Who raise concerns with the late submission of end of year accounts and publication of the notice of electors rights to examine accounts which the Clerk has actioned within the timescales requested by PKF.
- The "Parish Office" will remain open and manned by the Clerk every Tuesday and Thursdays between 09:30 to 14:30. However under the current circumstances of Covid-19 restrictions, the public must visit by appointment only.

19/205 Correspondence

The next meeting of the Wrekin Area Committee of SALC will be held on Wednesday 13th January at 7pm via Zoom. Request link via the Clerk.

19/206 Reports from Outside Bodies

No reports.

19/207 Reports from Parish Councillors and Ward Member present

Cllr Taylor – requested a report on allotment holder renewals. Clerk to action.

Cllr Eade – Invited Parish Council representatives to join Borough Council Officers on a Ward Walk in early 2021 to look at highways and other environmental issues. Members to liaise with Clerk to identify areas of concern so he can coordinate a walk route. Clerk, Chair, Vice Chair and Cllrs Shaw and Cornes nominated to attend the Ward Walk with Cllr Eade.

Various areas of concern for the condition of the paths and highways were noted as reported to TWC on occasions and these will be revised as part of the Ward Walk.

19/208 Footpath 17B

Cllr Shaw has produced a report for the issue relating to the footpath and requested that this be submitted to Telford & Wrekin Council. Members were happy that this report be provided to all members and submitted to Telford & Wrekin Council in due course.

19/209 Submission of the nomination of the application of community values status to Telford & Wrekin Council

Cllr Shaw prepared the draft report for submission which was provided to all members in August, this will be recirculated to members and put to the January meeting for resolution.

19/210 Pavement damages and reports

Item discussed 19/203 and 19/207.

Meeting closed 20:19

Draft until signed

Date: Signed: