



Chairman of the Council
Cllr A Baker

Clerk of the Council
Mr C Furnival

www.lilleshallpc.org.uk

26th April 2022

To all Members, Lilleshall Parish Council
Copied to others for information

Dear Colleagues

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Lilleshall Parish Council for the municipal year 2022/23 will take place on the 3rd May 2022 at 7pm to be held at Hillside Meeting Room. Members are summoned to attend for the transaction of business on this agenda.

Yours

Clerk of the Council

AGENDA

1. **Apologies and declarations of Interest**
To receive apologies and record any pecuniary and non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda.
2. **Public Session**
The Chairman of the Parish Council will open the meeting and allow 15 minutes for members of the public to ask questions to the Council, 3 minutes per person.
3. **Chairman's Announcements**
To receive an oral report of the Chairman for the municipal year 2021/22
4. **Election of Chairman**
To elect a Chairman to serve the municipal year 2022/23
5. **Chairman's Declaration of Acceptance of Office**
The Chairman will be required to read out the declaration and sign.
6. **Election of Vice Chairman**
To elect a Vice Chairman to serve the municipal year 2022/23
7. **Vice Chairman's Declaration of Acceptance of Office**
The Vice Chairman will be required to read out the declaration and sign.
8. **Minutes of the Full Council meeting held 5th April 2022**
To approve the minutes of the last meeting as a true record.

9. **Matters arising, for information, from the 5th April 2022**
To receive information on actions taken arising from the last meeting.
10. **Confirmation of meeting dates and arrangements for 2022/23**
Members to adopt a calendar of meetings for the municipal year 2022/23
11. **Confirmation of Policies & Procedures**
Members to confirm the adoption of the following new or revised policies;
- a) Financial Regulations (*no changes submitted*)
 - b) Standing Orders (*no changes submitted*)
12. **Confirmation of Bankers, Auditors and cheque signatories**
Members to consider the current arrangements and any recommendations as listed by the Clerk/RFO;
- a) Remain with the current bankers Lloyds for the municipal year 2022/23
 - b) Move to Internal Auditor's SDH Accounting for the financial year 2022/23
 - c) Remain with current cheque signatories; Cllrs Baker, Taylor, Shaw, Millard
13. **Annual Subscriptions**
Members to consider approval of the following subscriptions;
- a) Shropshire Association of Local Councils
 - b) Scribe Accounts
 - c) CPRE The countryside charity
14. **Representatives on Outside Bodies**
Members to appoint representatives to the outside bodies as follows;
- a) Memorial Hall Management Committee
 - b) Bus Users Group
 - c) Shropshire Association of Local Councils
 - d) Rural Forum
 - f) Lilleshall Village Tennis Club
 - g) Lilleshall Allotments Society
 - h) Newport Regeneration Partnership
 - i) CPRE The countryside charity
15. **Correspondence**
Items received for information, action, consultation or decision.
16. **Reports from Parish Councillors and Ward Member present**
To receive any reports from Parish Councillors, outside bodies and Ward Member present at the meeting on items otherwise not included on the agenda.
17. **Clerks Report**
To receive any reports or updates from the Clerk regarding matters to the Parish Council otherwise not included on the agenda.
18. **Planning**
To note the following applications that have been decided since the last meeting:

19. Financial Reports

- 19.1 To approve the reconciliation of recent banking statements
- 19.2 To approve payments
- 19.3 To receive any updates on the annual audits for 21/22

20. Projects and events

- 20.1 To receive any reports on the 2022 Platinum Jubilee event planning
- 20.2 To receive any updates on the road safety schemes for Lilleshall parish
- 20.3 To receive any updates on the parish planter scheme

Date of future meetings

Jubilee Events Working Group, 11th May 2022, 7pm at Hillside Meeting Room

Electors Meeting, 17th May 2022, 7pm at Hillside Meeting Room

Full Council, Tuesday 7th June 2022, 7pm at Hillside Meeting Room