



Chairman of the Council  
Cllr D Shaw

Clerk of the Council  
C Martin

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## **Minutes held 21<sup>st</sup> February 2023**

**Present:** Cllr J Sullivan, Cllr P Challinor, Cllr L Parker, Cllr P Millard and Cllr A Eade.

**In Attendance:** Clerk – Mrs C Martin.

**Members of the public present:** Mrs Carol Billington and Mr Andrew Baker.

### **108/22 Apologies and declarations of Interest**

Apologies have been received from Chairman Shaw; the meeting will be chaired by Vice-Chairman Parker in his stead. Apologies from Cllr Taylor.

No declarations of interest were noted by the councillors present.

### **109/22 Public Session**

Member of the public Mrs Billington spoke regarding the issues of the A518 as a representative of Mr Oakley to push the issue that are relating to traffic calming measures on the A518.

**The clerk briefly stopped the meeting at 19.10 and returned at 19.12.**

Member of the public Mr Baker discussed his concerns regarding dog poo bags being refilled as he has complained that this is not being done, his concerns relating to notice boards and his concerns relating to Quad Bikes on the hill, he has asked they be restricted from going up the hill. Complaint received from Cllr Baker regarding the trees being pruned as he complained that they had been cut back too far.

### **110/22 Minutes of the Full Council meeting held 10<sup>th</sup> of January 2023**

The council reviewed the minutes that they were provided by the clerk, Cllr Eade asked for the minutes to be corrected from the CIL fund to the Ward fund. Cllr Millard proposed that to accept the minutes subject to the aforementioned changes, the motion was seconded by Cllr Challinor and agreed unanimously by the council.

### **111/22 Matters arising, for information, from the 10<sup>th</sup> of January 2023**

The clerk updated the council on the following subjects;

- Organisation of the Lilleshall Voice is underway and the clerk is collecting articles and content.
- The clerk has followed up on the list of projects discussed in the last meeting and information will be provided soon for discussion.

- Allotments – A new plot holder has signed the tenancy agreement for a vacated plot on the allotment and the removal of items from a plot holder who did not pay before the deadline is underway and a new tenant is holding the space.
- The clerk has received correspondence from the Donnington Police informing of vandalism to a defibrillator, the clerk is organising an insurance claim to replace the defibrillator.
- Asset Register is being organised and updated, the council will be given an updated asset register when this is completed.
- The event to celebrate the Kings Coronation was discussed and the council was updated on the progress. Cllr Millard is to discuss a date with Chris (memorial hall booking contact) and will organise the date and time for the event with the clerk.
- Cllr Challinor updated the council on the Kinnersley Drive issues that have been discussed at the previous meeting. Cllr Sullivan wrote to Telford and Wrekin Council in order to discuss the issues that are blocking the rights of way but has received no communication in return.

### **112/22 Correspondence**

Gnosall, Newport and District Lions Club

Cllr Sullivan proposes that we support the scheme by contributing £500.00 seconded by Cllr Challinor and in agreement. The council asked the clerk to ask for leaflets and for the council to raise awareness of the issue in the village. The clerk is to update the council on progress at the next meeting.

### **113/22 To review the Standing Orders and decide to accept changes.**

The council reviewed the Standing Orders, Cllr Sullivan proposed to adopt the standing orders presented by the council, this was seconded by Cllr Millard and agreed unanimously by the council.

### **114/22 To review the Financial Regulations and decide to accept changes (Appendix Two).**

The council reviewed the financial regulations, Cllr Sullivan proposed that the council adopt the financial regulations presented to the council, this motion was seconded by Cllr Challinor and agreed unanimously by the council.

### **115/22 Parsons Barracks**

Cllr Eade informed that the council that they are waiting for the MOD to come back with a date for development. Cllr Eade also updated the council that the MOD is keen on keeping green spaces which is a potential benefit to the community.

### **116/22 Reports from Parish Councillors and Ward Member present**

Cllr Challinor: Cllr Challinor updated the council that the neighbourhood watch signs for motorists has been moved and needs to be replaced. Cllr Challinor also informed the council that he has noticed the dog poo bags supplied by the council have been depleting rapidly.

Cllr Eade: Cllr Eade updated the council on the removal and management of trees around the parish, Cllr Eade also informed the council that trees will be replaced in the Spring.

#### **117/22 Road safety schemes**

Cllr Eade updated the council on the Humbers Road Scheme, 2 road humps/pads have been installed and the socket for the SID has been installed. Cllr Eade expressed that he is pursuing a meeting with the Telford and Wrekin Council to design and install further schemes in the Parish.

#### **118/22 Planning**

- a. To consider any planning applications  
TWC/2023/0025 – This application received the status Full Granted since the closing of this agenda.  
TWC/2022/0909 – The council has no comments at this time.
- b. To receive any updates  
TWC/2022/0871 – The council noted the planning decision.  
TWC/2021/0942 – The council noted the planning decision.

#### **119/22 Financial Reports**

- a. To approve the reconciliation of recent banking statements and payments.  
Proposed by Pam to accept the payments seconded by Cllr Challinor and agreed unanimously.
- b. To consider any grant requests received  
**None Received.**

#### **120/22 Office Working Conditions.**

Cllr Sullivan proposes that the council agrees for the clerk to find a price which is to be sent to the councillors over email in order to move forward with a purchase before our next meeting, the motion was seconded by Cllr Challinor and agreed unanimously by the council.

#### **121/22 Handyman**

The information regarding this agenda item is to be reported by a councillor who was absent from the meeting and will be included in the March agenda.

#### **122/22 Lilleshall Voice**

- a. To decide whether to include advertising local businesses in the community in the next edition of the Lilleshall Voice.  
The council discussed the possibility of asking local businesses to advertise their services in the Lilleshall Voice, this received positive feedback. Cllr Sullivan proposed that the councillors and clerk are to ask local businesses if they would like to advertise in the

magazine, and to initially not charge to advertise but might start charging in future editions. The motion was seconded by Cllr Millard and was agreed unanimously by the council.

- b. To discuss contributions to the Lilleshall Voice and councillors to make suggestion on the content for the March magazine.

The clerk asked the councillors if they had any contributions for the magazine, there were no suggestions at this time but the councillors were advised to contact the clerk if they would like to contribute to the magazine.

### **123/22 Pest Control at Lilleshall Allotments (Appendix 3)**

The council agreed to use a professional pest control service, Cllr Sullivan proposed that the council organises for 6 visits and review the cost of the allotments at the March meeting, this was seconded by Cllr Challinor and was agreed unanimously by the council.

### **124/22 Gate Lock for Lilleshall Allotment**

The council discussed the safety of the allotment and agreed the gate was necessary. The council agreed that more quotes were necessary, and this will be reviewed in the councils March meeting.

### **125/22 Tennis Club Radiator**

The council noted the request and will receive further information at a future meeting.

### **Date of future meetings**

Full Council, Tuesday 14<sup>th</sup> March 2023, 7pm at Hillside Meeting Room.

### **Outcomes/Actions for the next meeting:**

The clerk is to write a letter to highways in relation to the road safety on the A518 to be addressed to Chris Pearson and Dean Sargent.

The clerk is to report the Drainage issue again.

The clerk is to report Rights of way issue on Kinnersley Drive.

Clerk to find the financial information in order to look at how much the council can contribute to the Gnossal and Newport Club. Clerk to contact the Club to ask more information and review the grant. Ask for a contribution towards the magazine to raise awareness of the Parish Council.

The clerk is to report the sign for neighbourhood watch has been moved, the clerk is to ask if it was the sign was installed by the local police and to ask if that can be replaced.

The clerk is to investigate income versus expenditure for the Allotments. In addition to this to look into how many of the allotment tenants are held by Lilleshall residents.

The clerk is to advertise that the council is looking for looking local businesses to put into the magazine.

**Meeting Closed at 20.56**